

Gumeracha Medieval Fair 2018 Medieval Re-enactment Group EXPRESSION of INTEREST



This Application is made on the day of 20.....
To the GUMERACHA MEDIEVAL FAIR, P.O. Box 36, Gumeracha, S.A. 5233
by:

GROUP NAME:
CONTACT NAME:
ADDRESS:
..... P/CODE:
PHONE: EMAIL:

subject to the **TERMS and CONDITIONS and INSTRUCTIONS**. The Committee reserves the right to reject or withdraw any Entertainer/Group who breaches these contract terms, conditions or instructions.

The Group will operate a site/perform at the Gumeracha Medieval Fair on the following dates:
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1. The Group will be involved doing the following activities (brief description of performances for publicity purposes)

- ❖
- ❖
- ❖
- ❖
- ❖
- ❖
- ❖

2. Fee of \$..... payable to:.....

3. Entry passes (up to 20) and Parking Passes (up to 10)

4. Special Requirements:

Unpowered Camping sites are available for Friday to Saturday night for \$5 per person per night (including showers) from the Football Club. Please indicate how many camp sites you need

Please enclose supporting material (eg. DVD, CD, photographs and written material) so that we can appreciate what you and your Group plan to do.

If you wish to have a COMFORT FIRE at your encampment please indicate here so a Fire Permit can be obtained from the Adelaide Hills Council on your behalf.

We have read the relevant Policies and Procedures of the Gumeracha Medieval Fair and are prepared to comply with them, namely:

- Weapons Policy
- Code of Conduct
- Work, Health & Safety Policy
- Emergency & First Aid Policy

Please enclose:

- current Public Liability Insurance Cover Certificate (min. \$10 million)
- Code of Conduct, Operational Plan of activities, Weapons policy
- Full list of Re-enactors who will be performing as part of your encampment, including names, role at the Fair and their insurance organisation (if different from the Group).
- Public statement about the Group for the M.C. announcement
- Name and contact details of your designated First Aid Officer(s) for the Fair.
- Name and contact details of the designated Safety Officer for the Fair
- Plan of proposed encampment site (with approximate measurements)

N.B. This is an Expression of Interest Form only.

Once the activities of the Group have been accepted by the Management Committee and the relevant paperwork received, then a CONTRACT will be sent to the Group Contact Person to be signed, copied and returned to the G.M.F. Inc. at the address below:

PLEASE RETURN one hard copy to:

P.O. Box 36, GUMERACHA. 5233.

OFFICE USE ONLY:			
Insurance	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Fee:
Code of Conduct	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Contact:
Weapons Policy	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Participant List	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
First Aid Officer (s)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Phone:
Safety Officer (s)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Email:
Site Plan	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Publicity Statement	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Cheque: No.
Comfort Fire Permit	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Straw Bales	Free	Purchase	
Star droppers	Free		

Gumeracha Medieval Fair

Medieval Re-enactment Groups

Terms & Conditions

(Please read carefully)

Official Opening Hours of the Fair are: 10.00am to 5pm, Saturday 5th May & 10.00am to 4pm on Sunday 6th May, 2018.

Performers may set up from noon on Thursday 3th May, and shall complete setting up by 9am Saturday 5th May 2018. The Performer/site holder agrees that all display equipment will remain onsite until 4pm Sunday 6th May 2018. All sites must be vacated by 11am on Monday 7th May 2018 or otherwise by negotiation with the Committee, and left in a clean condition prior to departure. ANY PERFORMER/SITE HOLDER PACKING UP AND/OR LEAVING EARLY or leaving rubbish WILL JEOPARDISE FUTURE OPPORTUNITIES AT THIS AND AFFILIATED SHOWS.

All Performers are expected to keep their camp area clean throughout the fair.

Performers shall each hold Public Liability Insurance (minimum \$10 million) indemnifying members of the public against injury or accident while on their site.

All weapons and/or dangerous articles need to be held and kept in a safe and secure manner in accordance with the Weapons Policy of the Gumeracha Medieval Fair and the Group member who is responsible for this should be present at their Weapons Cache inspection by SAPOL and Security personnel after 4pm on Saturday. (No Dangerous Articles or Prohibited Weapons, as defined in the Summary Offences Regulations 2000, under the Summary Offences Act 1953 as amended, may be sold.) The G.M.F. Inc. is not responsible for the loss, theft or damage if any Performers property at Events, they should take care to keep accountability of, or safely secure their own valuables or property at all times. A weapons cache check will be conducted by a member of SAPOL and Security on Saturday evening.

Alcohol/illicit Drug Consumption - There must be no consumption of alcohol or illicit Drugs by any member of the Group outside of the designated licensed area (Tavern) during the open hours of the Fair. **There must not be any consumption of alcohol/illicit drugs AT ALL by any COMBATIVE PERFORMERS of the Group during the open hours of the Fair.**

The Group shall not extend their display over the boundaries of the allocated site.

The Group must check with the site manager, before digging any holes or driving any objects into the ground, to ensure that there are no underground power cables or water pipes which could be damaged or cause injury to the site holder or their staff. All damages caused by site holders or their staff will be repaired at the site holder's expense.

Sites holders are not allowed to sell or serve food without special permission from the Management Committee and need to be registered with the Adelaide Hills Council to do so. Site holders who wish to sell food must apply to operate a catering site and pay an agreed fee.

The Medieval Fair will not be liable for loss of or damage to the site holder's property whilst on the site. Insurance on site holder's goods is the responsibility of the site holder.

No public address systems are to be used, apart from the official ones.

Site sharing is permitted (with prior consent), but sub-letting of space is not permitted. Please note that if the site is shared, the site holder passes must also be shared or additional passes may be purchased. Should this condition not be observed, the organisers may charge an additional fee or exercise any other of its rights under this agreement.

Site holders are welcome to attend the Medieval Feast to be held in the Gumeracha Town Hall on the Saturday night. Please check the Medieval Fair website www.medievalsouthaustralia.org for prices, and availability of tickets. Tickets still available on the day will be offered to the Public.

Hired Security Personnel will provide security during the Fair and overnight on Thursday, Friday, Saturday and Sunday. Site holders will be able to access their site outside of the Official Opening Hours. Public will not have access and site holders and/or staff will need to carry their trader's pass to identify themselves during this time.

Group members and performers are expected to show courtesy and co-operation in all their activities with patrons and other performers while at the Fair. They shall, at all times, comply with the GMFInc. Code of Conduct Policy and any directions given by the Fair Executive Committee or their officers whilst on the show site. Site holders not complying with any of the above conditions or co-operating with the organisers or obeying requests reasonably made will be suspended from future participation.

The Executive of the Medieval Fair Committee reserves the right to reject any application. The Medieval Fair reserves the right to cancel this contract if there is in the opinion of the Executive Committee an infringement of any of the conditions and/or the site holder does not occupy the space at the commencement of and during the full period of the said Fair.

Payments to Groups will be made as near as practicable to two weeks after the Medieval Fair.

<p>ENQUIRIES: Event Co-ordinator, Gumeracha Medieval Fair, Michel Gray, Phone: (08) 8389-1149 P.O. Box 36, GUMERACHA SA 5233</p>
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